

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday July 11, 2024**

Board Vice-Chairman Tom Meyer called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Present were: Supervisor Ernie Darlow; Treasurer Jack Brula; Clerk Candace; maintenance Tim Turner; and eleven property owners in person; two property owners on Zoom.

Motion made by Ernie Darlow, seconded by Tom Meyer, to approve June 13, 2024 Regular Board Meeting minutes; motion passed unanimously.

Motion made by Ernie Darlow, seconded by Tom Meyer, to approve June 21, 2024 Special Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, June 30, 2024: General Revenue Fund, -\$9,892.34; Road & Bridge Fund \$66,912.08; Sewer Fund \$23,302.30; Road Repair (blacktop) Fund, \$214,711.64; Fire Fund, \$118,709.30; Building Repair Fund, \$530,553.50; Parks & Rec Fund, -\$253,398.06; Escrow/Road Vacation \$1,979.10; and the Lease/purchase \$166,249.26 Salt Shed loan -\$49,312.83 – a total in the checking accounts of \$859,126.78. The Blacktop Repair CD' total \$167,692.29; Equipment CD's total \$53,150.75 and the Sewer Fund CDs' total \$121,233.56. Money market interest received in June 2024 was \$154.43. Receipts for the month were \$568,211.18. June disbursements were \$158,707.63.

Motion by Ernie Darlow, seconded by Tom Meyer, to approve the treasurer's report; motion passed unanimously.

Motion made by Ernie Darlow, seconded by Tom Meyer, to approve the July 2024 claims and payroll totaling \$151,716.49; motion passed unanimously. Claims list attached.

Correspondence: Subsurface, Inc Drainage Structure Maintenance & Repair; Lake Country Power Newsline June 2024; Pipeline Emergency Response Information from TC Energy.

OLD BUSINESS:

Road Report – Tim Turner thanked the board for the approval of purchasing a road grader. They have been grading and hauling gravel, mowing shoulders and park ball fields, patching black top, moving portable speed sign, pulled wing off road grader and able to return and/or trade parts for the new grader, there is a request to trim trees on 209th and 700 feet of Floe Road will need to have fill. Tim recommended the board view some of the roads that are having issues with water run- off.

The board discussed Todd Nutting 49408 201st Ave and will perform a road view of the property.

The board discussed Greg Sheldon off 218th and will perform a road view of the property.

A motion made by Ernie Darlow, seconded by Tom Meyer, to approve giving the Westberg property drainage design to Sue and Dan Westberg, motion passed unanimously.

The board discussed 19279 484th St. and the unlicensed vehicles. The township does not have the authority to enforce. The recommendation is to contact the county. An email will be sent to property owners.

Road Acceptance Resolution/Policy – tabled

The board discussed with Jim Gans – 205th Place for his road to be accepted as a town-maintained road. The board will perform a road view.

The board discussed Allen Eld's his request for his road to be accepted as a town-maintained road. The board will set up a road view. The special meeting to update the Road Acceptance Policy will need to take place prior to the board's discussion of taking over the maintenance of this road or any other roads.

Assessment Resolution/Policy – Tabled

Barb Wessberg addressed the Board concerning the importance of having an AED Unit located at Shamrock Park. She represented the many pickle ball players that are using the courts daily. Discussion took place about ambulance response time and the need to have an AED Unit in the event of a sudden cardiac arrest. The pickle ball club is willing to help with finding donations to cover some of the cost associated with purchasing the AED Unit.

Motion made by Tom Meyer, seconded by Ernie Darlow, to approve the purchase of the AED Unit and Cabinet which will be temperature controlled and available to the public as it will be located outside the town hall and include a full maintenance package with tracking device; motion passed unanimously.

The board discussed the public property and public access to the lake that is currently being blocked by the owners of the CYC properties. Tom Meyer has attempted to reach the owners by phone and email with no response. Tom has written a letter that the clerk will send by certified mail to the property owners.

Donation Requests – Tabled

Motion made by Tom Meyer, seconded by Ernie Darlow, to provide lunch vouchers to the volunteers of Shamrock Shindig as an appreciation for their time; motion passed unanimously.

Tennis/Pickleball accessories request - tabled

NEW BUSINESS

Motion made by Tom Meyer, seconded by Ernie Darlow, to appoint election judges for the 2024 Primary Election to be held on August 13 as recommended by the clerk; motion passed unanimously.

Fall clean-up day is set for September 7th 9:00 am – 2:00 pm at the Shamrock Town Hall. The board was presented with the latest results from the MN Dept of Health - water test. No coliform bacteria were detected.

The board reviewed the OHW setback variance request by Susan Ward.

The board reviewed the after the fact variance request OHW setbacks by Stefanie Bolks.

The board reviewed the OHW setbacks variance request by Andrew Ankrum.

It was stated that the ACAT Meeting is at the Aitkin County Courthouse on July 18 – 7:00 pm ACAT

Meeting adjourned 7:51 p.m.

Candace Kral
Clerk

Ron Flatten
Board Chairman

MINUTES WERE APPROVED AT THE AUGUST 10, 2024, REGULAR BOARD MEETING