

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday November 14, 2024**

Board Vice Chairman Tom Meyer called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Present were: Supervisor Ernie Darlow; Supervisor Ron Flatten via Zoom; Supervisor Brock Hayes; Supervisor Bruce Johnson; Treasurer Jack Brula; Clerk Candace Kral; maintenance Tim Turner; WSB Paul Sandy via Zoom; 6 property owners in person and 1 on Zoom.

Motion made by Bruce Johnson, seconded by Brock Hayes, to approve October 10, 2024 Regular Board Meeting minutes; motion passed unanimously.

Motion made by Bruce Johnson, seconded by Brock Hayes, to approve October 22, 2024 Continued Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, October 31, 2024: General Revenue Fund, -\$57,930.25; Road & Bridge Fund -\$35,255.26; Sewer Fund \$23,347.67; Road Repair (blacktop) Fund, \$170,568.46; Fire Fund, \$16,793.17; Building Repair Fund, \$531,264.22; Parks & Rec Fund, -\$259,324.57; Escrow/Road Vacation \$1,979.10; and the Lease/purchase \$166,392.86 Salt Shed loan -\$41,556.65 – a total in the checking accounts of \$557,835.40. The Blacktop Repair CD' total \$169,369.21; Equipment CD's total \$53,682.26 and the Sewer Fund CDs' total \$121,856.87. Money market interest received in October 2024 was \$177.66. Receipts for the month were \$62,009.27. October disbursements were \$60,857.75.

Motion made by Bruce Johnson, seconded by Brock Hayes, to approve the treasurer's report; motion passed unanimously.

Motion made by Ernie Darlow, seconded by Tom Meyer, to approve the November 2024 claims and payroll totaling \$100,432.23; motion passed unanimously. Claims list attached.

Correspondence: Lake Country Power Newslines October 2024; Big Sandy Lake Association Newsletter Fall 2024; Riverwood Foundation Newsletter Fall 2024; Echoes September/October 2024; MAT Snowplow and Safety Simulator Training; MAT Newsletter October 2024; Minnesota Benefit Association – Life Carrier Update from ReliaStar to Prudential; Lakes and Pines Newsletter October 2024, WSB rate updates.

Concerns from residents not on the agenda:

Karl Often with White Pine Electric presented to the Board information on an electrical trench located at 173rd Place that will cross the roadway. The Board discussed and gave permission to install the lines stating that the Township is not responsible for any damage to the electrical lines due to regular road maintenance.

OLD BUSINESS:

Paul Sandy, Project Manager and Engineer for WSB gave updates on the Bridge Road project answers to the board's clarification questions. The culvert under Long Point Place does need to be replaced according to MnDOT. They are planning to put it on their maintenance schedule to get it done prior to the project starting and leave as a gravel surface. MnDOT will also pave the approach at 217th. The township supplying their own gravel for the project was discussed with Anderson Brother. Being that the township is joining on with the County contract and taking advantage of economies of scale with the County work, it may be a detriment from a per ton cost for the Township to use their own gravel source due to additional mobilization and moving equipment to different pits for loading. The board discussed and made the decision to not supply the gravel. Paul was looking for direction from the board regarding the sloughing of the southbound lane on the west side of the roadway off of Highway 65. The roadway has potentially settled out enough where it is not moving much more. There are plans for a two-foot bump-out of bituminous on existing gravel driveways to protect the edge of the road surface and slope on concrete or blacktop driveways. The current plans have cost included to replace the roadway signage. The board discussed and being the signs were replaced in 2012, the decision was made to not replace the road signs with this project and replace as needed in the future, which will save approximately \$14,000 on the current project. There will be striping of a double solid yellow line in the center and edge lines. Paul shared the 90% cost estimate and WSB will finalize the plans and get specifications written so project is ready for bidding process. The board will continue to be updated.

Road Report – Tim Turner reported they have been performing regular road maintenance; grading; mowing; tree trimming; equipment maintenance; cutting trees, stump grinding and brushing; replace water pump on road grader; replace tailgate pins on dump truck; welded mower deck on shoulder mover; winter salt sand is in the shed and ready; cutting trees and bank back on 217th Ave; snowplowing 214th place has a snow fence that will get in the way of snow removal; 218th place project was discussed with Soil and Water – they will pay 50% of the project if it can wait until next year;

The Board was informed by Tim there is a boat trailer in ROW on 187th Ave. The Clerk will send a letter requesting the trailer be moved back for the safety of the road maintenance drivers and equipment.

The board discussed information on 209th Place replacement of the rip rap. The MN DNR Hydrologist stated the amount of rip rap will be a combined total of over 200 feet along the road ROW. The Township will need to apply for MN DNR public water works permit which has an application fee of \$1200. The decision was made to wait until a later date for the project.

The board discussed the purchase of the 2025 Ford F-350 from Aitkin Motors. It was mentioned to have a bed liner sprayed into the new truck. The purchase does not include the plow. Two quotes for plows were presented to the board. Motion made by Brock Hayes, seconded by Tom Meyer, to purchase a plow from United Truck Body; motion passed unanimously.

The board was informed by the Clerk that the speed sign will be sent back to Elan City for repair when the packaging arrives.

The board discussed the CYC (Catholic Youth Camp) property and the recent survey that shows a CYC cabin, septic, holding tanks and other private items that are located on public property. The archery area is on a public road. The board is looking into the possibility of putting in a public

fishing peer on Willets landing. To better understand the land and how the parcels are laid out, the board scheduled a road view to view the public properties within the CYC land on November 20 at 3:00pm.

The Board discussed the MAT Conference dates and times along with which Board members are planning to attend. The registrations have been sent in and the hotel rooms reserved.

The Board discussed the Joint Powers Agreement between the County of Aitkin and Shamrock Township for the Enforcement and Regulation of Cannabis. Motion made by Ron Flatten, seconded by Tom Meyer, to approve and sign the Joint Powers Agreement; motion passed unanimously.

NEW BUSINESS

Motion made by Brock Hayes; Seconded by Bruce Johnson to approve and sign Resolution No. 2024-17; Issuance of 3.2 Percent Malt Liquor License to Minnewawa Sportsmen's Club; Motion passed unanimously.

Motion made by Brock Hayes; Seconded by Bruce Johnson to approve and sign Resolution No. 2024-18; Issuance of Liquor License to Round Lake Resort, LLC; Motion passed unanimously.

Motion made by Brock Hayes; Seconded by Bruce Johnson to approve and sign Resolution No. 2024-19; Issuance of Liquor License to Bann's Bar & Café, Inc; Motion passed unanimously.

Motion made by Brock Hayes; Seconded by Bruce Johnson to approve and sign Resolution No. 2024-20; Issuance of Liquor License to The Craft House; Cocktails Drafts & Eats, Inc; Motion passed unanimously.

Motion made by Brock Hayes; Seconded by Bruce Johnson to approve and sign Resolution No. 2024-21; Issuance of Liquor License to Eagle Point; Motion passed unanimously.

Motion made by Brock Hayes; Seconded by Bruce Johnson to approve and sign Resolution No. 2024-22; Issuance of Liquor License to The Blue Moose on the Lake; Motion passed unanimously.

Motion made by Brock Hayes; Seconded by Bruce Johnson to approve and sign Resolution No. 2024-23; Issuance of Liquor License to Zorbaz on Big Sandy Lake, Inc; Motion passed unanimously.

Motion made by Brock Hayes; Seconded by Bruce Johnson to approve and sign Resolution No. 2024-19; Issuance of Liquor License to Bann's Bar & Café, Inc; Motion passed unanimously.

The Board reviewed the requested Interim Use Permit by Lauren Wendt to operate a vacation home rental for the property located at 20705 508th Ln. Shamrock Town Board has no objections or concerns to the requested permit and recommends that the county rules and regulations be followed.

The Board reviewed the requested Interim Use Permit by Lauren Wendt to operate a vacation home rental for the property located at 5122 Long Point Place. Shamrock Town Board has no

objections or concerns to the requested permit and recommends that the county rules and regulations be followed.

The Board discussed working with the county and the process to pursue the collection of rental taxes.

The Board reviewed the Petition Requesting the Creation of a Subordinate Service District Pursuant to Minnesota Statutes, Chapter 365A for 508th Lane proposed by Gary Hennen. The Clerk verified that the petition included signatures from 50% of the property owners. The Clerk will contact the Attorney to issue a written verification statement to the Board regarding the sufficiency of the petition. The Attorney will draft a resolution calling for a public hearing held before the Town Board.

Meeting adjourned at 8:18pm

Candace Kral
Clerk

Ron Flatten
Board Chairman

MINUTES WERE APPROVED AT THE DECEMBER 10, 2024, REGULAR BOARD MEETING

