

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Tuesday, December 10, 2024**

Board Chairman Ron Flatten called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Present were: Supervisor Ernie Darlow; Supervisor Tom Meyer; Supervisor Brock Hayes; Supervisor Bruce Johnson; Treasurer Jack Brula; Clerk Candace Kral; maintenance Tim Turner; WSB Paul Sandy via Zoom; 2 property owners in person and 4 on Zoom.

Motion made by Erin Darlow, seconded by Tom Meyer, to approve November 14, 2024 Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, November 30, 2024: General Revenue Fund, -\$19,910.51; Road & Bridge Fund \$93415.16; Sewer Fund \$25,430.23; Road Repair (blacktop) Fund, \$209,116.94; Fire Fund, \$60,698.30; Building Repair Fund, \$552,236.88; Parks & Rec Fund, -\$218,599.87; Escrow/Road Vacation \$1,979.10; and the Lease/purchase \$166,529.64 Salt Shed loan -\$39,611.96 – a total in the checking accounts of \$870,995.87. The Blacktop Repair CD' total \$171,062.90; Equipment CD's total \$54,219.08 and the Sewer Fund CDs' total \$124,483.93. Money market interest received in November 2024 was \$192.92. Receipts for the month were \$413,399.78. November disbursements were \$100,432.23.

Motion made by Bruce Johnson, seconded by Brock Hayes, to approve the treasurer's report; motion passed unanimously.

Motion made by Brock Hayes, seconded by Bruce Johnson, to approve the December 2024 claims and payroll totaling \$57,369.08; motion passed unanimously. Claims list attached.

Correspondence: Holiday card from WSB; Riverwood donation request letter; ACAT agenda, minutes and clarified copy of By-Laws; note from Minnewawa Sportsmen's Club donation for recreation equipment windscreens

Concerns from residents not on the agenda:

Todd Netting, 49408 201st Avenue, informed the board he has dealt with water fun-off from both the township and the county road that washes out his driveway for quite some time. He stated maintenance has been good about making a berm periodically to help the flow of water. He would like see a ditch or culvert to help control the water flow – looking to find a more permanent solution. It was stated that a ditch or culvert could be difficult due to the number of utility lines in that location. Different possible solutions were discussed. Ron Flatten, Bruce Johnson and Tim Turner will perform a road view Wednesday morning at 8:00 am.

OLD BUSINESS:

Bridge Road – Paul Sandy – no new information

Road Report – Tim Turner reported they have been doing some brush and limb cutting, scraping and sanding roads; swept out gutter of edges of blacktops; performing regular road maintenance consisting of oil and filter changes; had DOT inspections performed on trucks; picked up new; will be building more shelves in the upstairs storage area; also mentioned that the red pickup truck on 477th Lane, in the turnaround area, still needs to be moved. With the board's permission, Tim will have picked up a few sets of blades.

Ernie Darlow and Tom Meyer will drive the new truck to St. Cloud when they go to the MAT Conference to have the bed liner installed.

Ron Flatten noted that in the past, the town supervisors conducted a "road view" each spring to assess all township-maintained roads. He acknowledged that the township has knowledgeable employees who drive the roads daily and promptly report any issues. Ron proposed that the board consider conducting a "winter road view" to evaluate the accessibility of both township-maintained and non-maintained roads, particularly with regard to emergency vehicle access..

The clerk presented the board with a summary of the road view of the public areas near the CYC property. This summary will be attached to the meeting minutes. Tom Meyer informed the board that he has been in contact with Erica regarding issues related to the CYC and public property. Erica indicated that she is still researching ownership details of the property and mentioned that, during the road view, the camp owners expressed support for the current location of the public pier. The board discussed the importance of clarifying what is expected of the camp regarding the public areas. Doug [last name], attending via Zoom, shared his perspective as a nearby resident. While he expressed his desire to see the camp thrive, he also voiced concerns about the potential increase in traffic if a public dock remains in the area. The board noted discrepancies between Erica's information—that the camp is not connected to the Catholic Church or any other religious organization—and the property records on the county website.

The clerk stated that the members who planned on attending the conference are registered and rooms reserved.

Gary Hennen – 508th Lane The board was presented by the clerk with the Statement of Verification of Signatures on Subordinate Service District Petition regarding 508th Lane SSD petition. The board reviewed the Resolution 2024-27: Resolution Calling a Hearing on a Petition to Establish a Subordinate Service District. Motion made by Ron Flatten, seconded by Brock Hayes, to approve and sign Resolution 2024-27: Resolution Calling a Hearing on a Petition to Establish a Subordinate Service District setting the hearing date for January 16, 2025 at 4:00 pm; motion passed unanimously.

The board was provided with an email from the DNR stating that they will are not able to purchase the property on Big Sandy Lake as discussed in previous meetings for use of a public boat launch due to an accepted purchase agreement by another party.

NEW BUSINESS

The board reviewed a renewal agreement from SCI Cable Television Franchise. It was noted that the agreement had been emailed to the supervisors for prior review, with only one printed copy available at the meeting due to the document's length. The agreement had also been forwarded to the township attorney for review. The board discussed the attorney's comments and the recommended changes to the document. Motion made by Tom Meyer, seconded by Bruce Johnson, to approved as sign Resolution 2024-28 – Resolution approving 1sumar Language for Publication of an Ordinance Imposing a Franchise Fee; motion passed unanimously. Motion made by Ernie Darlow, seconded by Brock Hayes, to approve and sign Ordinance 2024-01 Cable Television Franchise – SCI Cable Television Franchise Renewal Agreement, with a revision to change the term from 20 years to 10 years; motion passed unanimously.

Motion made by Bruce Johnson; seconded by Brock Hayes to approve and sign Resolution No. 2024-28; Issuance of Liquor License to Lotus Business (Willey's Sports Shop & Spirits); Motion passed unanimously.

The board reviewed the Minnewawa Estates – Addendum to Agreement to Provided Snowplowing Services on a Non-Township Maintained Road. It was noted that the ditches along 209th Place near the end of the township-maintained portion of the road consist of a “bottomless” swamp area. The township maintains an agreement allowing the plow truck to continue into Minnewawa Estates to turn around, as this is a safer option given the challenging road and ditch conditions before the estates.

The board considered an email from Barbara Lee, a resident of 209th Place, requesting an extension of township snowplowing services to her property. It was noted that this section of the road is unmaintained, making the request more difficult to accommodate. Additionally, the township plows this road under a contract with the homeowners primarily to ensure the safety of drivers and equipment. With these considerations, it was explained that the township cannot accommodate the request due to obstacles on the road that prevent safe and effective snowplowing. As a result, the board determined that the request is not feasible. The clerk will respond to Barbara Lee via email to communicate the board's decision.

Motion made by Brock Hayes, seconded by Bruce Johnson, to approve and sign Resolution 2024-26 – Designating Annual Polling Place; motion passed unanimously.

The board reviewed the letter from Lakeside Community Clubhouse and Lakeside Quilters of Tamarack stating the quilting club is a 501(c)(3) and requesting a donation to help with necessary building improvements. The board stated they were doing no donations this year.

Ron Flatten acknowledged the pickleball club's excellent fundraising efforts toward purchasing windscreens for the pickleball courts. He noted that they have raised most of the necessary funds and suggested that the township contribute the remaining amount—up to \$500—to complete the purchase. The board discussed both the cost and the significant contributions already made by the pickleball club. Motion made by Bruce Johnson, seconded by Brock Hayes, to agree to pay the remaining amount for the purchase of the windscreens up to \$500; motion passed on a vote as

follows: Ron Flatten – Yay; Tom Meyer – Yay; Brock Hayes – Yay; Bruce Johnson – Yay; Ernie Darlow – Nay.

Bruce Johnson informed the board that he will be attending the next few meetings from a remote location. He will provide the clerk with his exact location so that she can post it as required by state statutes. He will be present in person for the March annual meeting.

Meeting adjourned at 7:48 pm

Candace Kral
Clerk

Ron Flatten
Board Chairman

MINUTES WERE APPROVED AT THE JANUARY 9, 2025, REGULAR BOARD MEETING