

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, February 13, 2025**

Board Chairman Ron Flatten called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Present were: Supervisor Ernie Darlow; Supervisor Tom Meyer; Supervisor Brock Hayes; Supervisor Bruce Johnson (present via Zoom – location posted); Treasurer Jack Brula; Clerk Candace Kral; maintenance Tim Turner; WSB Paul Sandy via Zoom and 5 property owners in person.

Motion made by Brock Hayes, seconded by Tom Meyer, to approve January 9, 2025 Regular Board Meeting minutes; motion passed unanimously.

Motion made by Brock Hayes, seconded by Tom Meyer, to approve January 16, 2025 Public Hearing Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, January 31, 2025: General Revenue Fund, -\$38,197.61; Road & Bridge Fund \$29,562.72; Sewer Fund \$25,541.71; Road Repair (blacktop) Fund, \$202,312.77; Fire Fund, \$62,707.89; Building Repair Fund, \$553,613.97; Parks & Rec Fund, -\$217,269.60; Escrow/Road Vacation \$1,979.10; and the Lease/purchase \$166,626.58 Salt Shed loan -\$35,710.61 – a total in the checking accounts of \$786,877.53. The Blacktop Repair CD' total \$171,062.90; Equipment CD's total \$54,219.08 and the Sewer Fund CDs' total \$122,758.09. Money market interest received in January 2025 was \$265.91. Receipts for the month were \$19,944.04. January disbursements were \$53,798.81.

Motion made by Tom Meyer, seconded by Brock Hayes, to approve the treasurer's report; motion passed unanimously.

Motion made by Tom Meyer, seconded by Brock Hayes, to approve the February 2025 claims and payroll totaling \$52,117.17; motion passed unanimously. Claims list attached.

Correspondence: January 2025 Lakes & Pines Board and Employee Newsletter; Thank You note from Royal Credit Union; Pavilion Cooperative Contract letter; Energy Efficiency and Conservation Block Grant (EECBG) funding announcement issued by the Arrowhead Regional Development Commission; January 2025 Lake Country Power Newsliner; Elan City road safety product flyer.

OLD BUSINESS:

Paul Sandy from WSB provided an update on the Long Point Place (Bridge Road) project. He presented the Board with the six bids that were received for the Bridge Road and the Aitkin County projects. The bid details were discussed, noting the bids were less than expected due to having the project be in conjunction with the Aitkin County bids. The Board asked clarifying questions regarding specific line items on the bid. Motion made by Tom Meyer; Seconded by Brock Hayes to award the contract to Anderson Brothers in the amount of \$653,565.50; Motion passed unanimously.

Road Report – Tim Turner reported they have been doing some brush and limb cutting, plowing, scraping and sanding roads, burn leaf sites, annual inspections on vehicles; Equipment Maintenance – repacking cylinders in the grader and a plow truck; building swing away mail box posts for replacing

ones damaged from plowing from used tennis court fence pipes; Reinstalled speed sign on 202nd Place; moved rocks on 209th Place (by Bartz property) that were in the road right-of-way. The rocks proved to be a danger for the snow plows, truck drivers and equipment. Tim reported that he spoke with the county regarding millings from the upcoming road work. The county indicated that some would be available for purchase by the township. Tim recommended that the township acquire millings for road stabilization in certain areas.

Ron Flatten reminded the board of their previous discussion about conducting a road review in the winter instead of the spring and asked if they still felt it was a good idea. It was suggested that the supervisors coordinate with Tim, who would take them to various locations. The board agreed that this would be beneficial, not only for identifying trouble spots and areas of concern but also for giving supervisors a better understanding of the township's road network. Since many board members are not familiar with all the township roads, this review would help them better visualize and understand the areas being discussed in future meetings.

The board was provided with Bridge Safety Inspections report for review. It was noted that one bridge needs a few nuts/bolts to be replaced and tightened. Tim will take care of the recommended maintenance.

The board discussed updates regarding the CYC and Area Public Properties. They directed the clerk to draft a letter to the CYC board, referencing the town board's visit, the issues identified in the survey, and concerns observed during the road review. It was suggested the letter outline the township's expectations and request necessary corrections to address encroaching buildings and camp activity areas on the public portions of the property.

The board discussed the public pier and Ron Flatten will communicate with Andrew from the DNR about grant possibility.

The board discussed and reiterated comments made during the two public hearings for the 508th Lane SSD. It was noted that the hearings brought to light several issues, as well as financial responsibilities that residents were previously unaware of. Following the second hearing on the February 11th, the residents stated that due to the impending cost of the project, they were no longer in favor of the project and requested that the township not move forward with it. Motion made by Bruce Johnson, seconded by Brock Hayes, to approve and sign Resolution 2025-04 – Resolution disapproving the Petition Requesting the Establishment of a Subordinate Service District to Improve 508th Lane; Motion passed unanimously.

Ron Flatten stated that that he spoke to James Carr regarding the extra payments for training and equipment as stated in the agreement. It was explained that that paragraph is no longer in effect. Ron stated that the clerk can type up a new Sub-Station Agreement omitting the paragraph in questions and he will present it to the fire department.

It was recommended the town attorney be invited to the February 13th meeting for the discussion of the possibility of a road improvement assessment policy.

NEW BUSINESS

The Clerk provided the Board with an update on the Shamrock Shindig which will be held August 16 from 10-4. The music has been booked, Food trucks reserved and planning started for activities for the event. There will be the addition of bingo and a beer tent. The clerk also requested permission for the purchase of tents for use in the during the event. She also verified the boards wishes of renting the dunk tank again.

Motion made by Tom Meyer; Seconded by Brock Hayes, to approve and sign Resolution No. 2025-01; Appoint Absentee Election Judges; Motion passed unanimously.

Motion made by Brock Hayes; Seconded by Tom Meyer, to Appoint Election Judges as recommended by the Clerk; Motion passed unanimously.

Motion made by Brock Hayes; Seconded by Tom Meyer, to approve and sign Resolution No. 2025-02; Accept Donation – Riverwood; Motion passed unanimously.

Motion made by Brock Hayes; Seconded by Tom Meyer, to approve and sign Resolution No. 2025-03; Liquor License – Becky Knoop; Motion passed unanimously.

Spring Clean-up Day is set for Saturday, April 26th.

Members of the newly forming group, McGregor Area First Responders, addressed the board to present information and request funding for both startup and operational expenses. Their goal is to ensure that residents continue to receive timely emergency care. The board asked questions, discussed details, and reviewed their request.

Tom Meyer shared that residents have approached him with a request to add an outdoor ice skating rink to the park area. He informed the board that the Odens have generously offered a donation of \$7,400 for the construction of the rink as part of the park's winter activities. The board discussed potential locations for the rink, the feasibility of installing it, and the responsibilities associated with its maintenance.

The board reviewed a revised variance request from Derrick Cooper, which differed slightly from the original request. Initially, Mr. Cooper sought a variance to add an addition, which was approved with specific conditions. The revised request proposed tearing down the existing structure and rebuilding entirely, while maintaining the originally approved setback. The only change was shifting from an addition to new construction. The board approved the revised request under the same condition that the old garage, which partially encroaches on a public lake access road, must be removed. The clerk will draft a letter stating the boards approval of the changes.

The Board was provided with the life insurance information by Minnesota Benefits Association - Township Benefit Program. The clerk informed them that the township pays for this life insurance for the board members.

Motion made by Ernie Darlow, seconded by Bruce Johnson to adjourn meeting; motion passed unanimously.

Meeting adjourned 7:45 pm.

Candace Kral
Clerk

Ron Flatten
Board Chairman

MINUTES WERE APPROVED AT THE MARCH 6, 2025, REGULAR BOARD MEETING