

**SHAMROCK TOWNSHIP
BOARD OF AUDIT/BUDGET MEETING
Thursday, February 13, 2025**

Chairperson Ron Flatten called the Board of Audit/Budget Meeting to order at 4:00 p.m. Present were: Supervisor Ernie Darlow; Supervisor Tom Meyer; Supervisor Brock Hayes; Supervisor Bruce Johnson (present via Zoom – location posted); Treasurer Jack Brula; Clerk Candace Kral.

The board reviewed the annual reports presented by the treasurer and clerk. Fund reports, CDs, the claims, spot-checking Visa, the Sather's, Aitkin Independent Age, Northland Lawn & Sports. Questions were asked regarding the Internet/Zoom service costs and employee medical, dental and life insurance and were found to be in order. It was noted that the board reviews and approves fund reports and claims presented at the monthly meetings as part of the audit process. The clerk presented a list of required annual reports that have been submitted to various agencies.

Tom Meyer moved to approve the treasurer and clerk's annual reports, seconded by Brock Hayes; motion passed unanimously.

The board discussed the 2025 budget, reviewing the current levy fund balances. It was noted that the higher expenditures in the Road and Bridge Fund for 2025 were primarily due to the purchases of a grader and a new work truck. The General Fund was also addressed, with the board acknowledging that the increase approved last year will take effect this year. Additionally, the board recognized the negative balance in the Recreation Fund, stating that it should take three years yet to recover following the construction of the park.

The board also discussed the anticipated costs and timeline for the upcoming re-asphalt project on Bridge Road (Long Point Place) in detail. It was noted that, as of now, no new projects are planned for 2026. Additionally, the board reviewed the timeline for potential future equipment purchases, considering the need for the township to allocate and save funds accordingly.

After reviewing the expenses for 2026, Motion made by Brock Hayes, seconded by Bruce Johnson, to recommend 2026 levies changes as follows:

Recommended 2026 levies are:

100 - General Fund	\$ 150,000.00
201 - Road & Bridge Fund	500,000.00
206 - Blacktop Repair Fund	145,000.00
225 - Fire Fund	113,000.00
208 - Building Repair Fund	50,000.00
204 - Sewer Fund	5,000.00
226 - Parks & Recreation	137,000.00
301 - Road Bond/Loan	0.00
TOTAL	\$ 1,100,000.00

Motion passed unanimously.

Meeting adjourned at 5:50 p.m.

Candace Kral
Clerk

Ron Flatten
Board Chairman

MINUTES WERE APPROVED AT THE MARCH 6, 2025, REGULAR BOARD MEETING