

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday, March 6, 2025**

Board Chairman Ron Flatten called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Present were: Supervisor Ernie Darlow (present via Zoom); Supervisor Tom Meyer; Supervisor Brock Hayes; Supervisor Bruce Johnson; Treasurer Jack Brula; Clerk Candace Kral; maintenance Tim Turner; WSB Paul Sandy via Zoom and 7 property owners in person.

Motion made by Bruce Johnson, seconded by Brock Hayes, to approve February 13, 2025 Board of Audit and Budget Meeting minutes; motion passed unanimously.

Motion made by Brock Hayes, seconded by Tom Meyer, to approve February 13, 2025 Regular Board Meeting minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, February 28, 2025: General Revenue Fund, -\$51,598.72; Road & Bridge Fund \$43,781.61; Sewer Fund \$25,547.44; Road Repair (blacktop) Fund, \$196,186.16; Fire Fund, \$62,623.46; Building Repair Fund, \$553,738.17; Parks & Rec Fund, -\$216,698.69; Escrow/Road Vacation \$1,979.10; and the Lease/purchase \$166,663.96 Salt Shed loan -\$33,761.86 – a total in the checking accounts of \$782,222.49. The Blacktop Repair CD' total \$172,773.53; Equipment CD's total \$54,761.27 and the Sewer Fund CDs' total \$123,115.28. Money market interest received in February 2025 was \$233.40. Receipts for the month were \$47,228.73. February disbursements were \$52,117.17.

Motion made by Bruce Johnson, seconded by Brock Hayes, to approve the treasurer's report; motion passed unanimously.

**Correspondence:** Lake Country Power February 2025 Newsline; Lake Country Power district member meeting invite for March 17<sup>th</sup> in to be held in Cromwell; The McGregor Mercury spring 2025 issue; Voice of the ANGELS flyer; Seven County Senior Federation Member Newspaper – ECHOES volume 110

**Concerns from residents not on the agenda:**

A resident requested clarification on the status of 508<sup>th</sup> Lane SSD. The board recapped the process that took place and stated the project will not be moving forward.

**OLD BUSINESS:**

Paul Sandy from WSB provided an update on the Long Point Place (Bridge Road) project. He presented the Board with the Proposal to Administer the Construction Contract for Shamrock Township Long Point Place (Bridge Road) Improvement Project (WSB Proj. No.022104-000). The professional services and fees from WSB were discussed. The Board asked clarifying questions regarding the bonding process. WSB will do some research on the bonding and report back to the board. Motion made by Brock Hayes; Seconded by Tom Meyer to accept and sign the Proposal to Administer the Construction Contract for Shamrock Township Long Point Place (Bridge Road) Improvement Project (WSB Proj. No.022104-000); Motion passed unanimously.

Road Report – Tim Turner reported they have been doing some brush and limb cutting, snow plowing, scraping and sanding roads, cold mix patching, steaming culverts, took wing off road grader, sweeping, working on fixing the handicapped door and have called to have it repaired by a company; Equipment Maintenance, speed sign on 202<sup>nd</sup> Place stopped working and Tim is waiting to hear from Elan City about the repair of the sign, the motor on the pole saw burned out and had to be replaced with a new saw; Road restrictions go into place on Friday, March 7<sup>th</sup> so the signs for the township roads will be put up as the township roads follow the county road restrictions; Tim requested new shirts be ordered and the board approved the purchase.

The board discussed updates regarding the CYC and Area Public Properties. The Clerk sent a letter to the CYC board, referencing the town board's visit, the issues identified in the survey, and concerns observed during the road review. The CYC responded with an email that was sent to Tom. They requested clarification on which buildings and areas need to be moved and inquired on mowing. The Clerk will send an email response to the CYC stating the township will mow .

The board discussed the public pier and Ron Flatten will communicate with Andrew from the DNR about a road view on March 17<sup>th</sup>. The clerk will post the Road View.

Motion made by Bruce Johnson; Seconded by Brock Hayes, to approve and sign the Sub-Station agreement for the McGregor Fire Department; Motion passed unanimously.

Motion made by Bruce Johnson; Seconded by Brock Hayes, to approve and sign the Fire Services agreement for the McGregor Fire Department; Motion passed unanimously.

## **NEW BUSINESS**

The board discussed the Variance Request from Derrick & Sandra Cooper and have no objections to the request.

The Boards (202<sup>nd</sup> Place/Kenneth Avenue) presented the board with details on their variance request. The Board will do a Road View on March 17.

The board discussed the Interim Use Permit for a vacation rental renewal for Richard Pexa and Tom Meixell for the property located at 48445 197<sup>th</sup> Avenue. The Clerk will send a letter to Aitkin County Zoning addressing the concern of lack of lodging tax payments from the property.

Matthew Hunt & Heather Fisher presented the board with information on the ROW variance request. The Board will do a Road View on March 17.

Motion made by Brock Hayes; Seconded by Bruce Johnson, to approve and sign Resolution No. 2025-05; Accepting Donations – David Utoft; Motion passed unanimously.

The board discussed the Annual Meeting agenda and the clerk clarified the process and procedure of the annual meeting.

The board discussed the Tax Capacity of the Township.

The board discussed the purchase of “Shamrock Township” shirts for board members and volunteers for events such as the Shamrock Shindig. Ron will do some research and report back to the board regarding what would be available.

Bruce Johnson brought forth the discussion of the boat launches and how to possibly improve them for the public use. The DNR will be contacted to see if there is any assistance available in the repair of boat launches for the Shamrock residents.

Motion made by Bruce Johnson, seconded by Tom Meyer to adjourn meeting; motion passed unanimously.

Meeting adjourned 7:29 pm.

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Candace Kral  
Clerk

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Ron Flatten  
Board Chairman

**MINUTES WERE APPROVED AT THE MARCH 27, 2025, REGULAR BOARD MEETING**