

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, September 11, 2025**

Board Chairman Ron Flatten called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Present were: Supervisor Tom Meyer; Supervisor Brock Hayes; Supervisor Bruce Johnson; Supervisor Ernie Darlow; Treasurer Jack Brula; Clerk Candace Kral; maintenance Tim Turner; 6 property owners via Zoom and 9 property owners in person.

Motion made by Bruce Johnson, seconded by Brock Hayes to approve August 14, 2025 Regular Board Meeting Minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, August 31, 2025: General Revenue Fund, \$25,211.34; Road & Bridge Fund \$112,156.40; Sewer Fund \$28,509.16; Road Repair (blacktop) Fund, \$1,047,501.91; Fire Fund, \$19,804.91; Building Repair Fund, \$583,887.73; Parks & Rec Fund, -\$137,773.50; Escrow/Road Vacation \$1,979.10; and the Lease/purchase \$83,434.05 Salt Shed loan -\$21,950.37 – a total in the checking accounts of \$1,764,711.10. The Blacktop Repair CD' total \$1,047,501.91; Equipment CD's total \$55,406.60 and the Sewer Fund CDs' total \$124,151.21. Money market interest received in August 2025 was \$387.18. Receipts for the month were \$808,120.50. August disbursements were \$105,626.53.

Motion made by Bruce Johnson, seconded by Brock Hayes, to approve the treasurer's report; motion passed unanimously.

Motion made by Ernie Darlow, seconded by Brock Hayes, to approve the September 2025 claims and payroll totaling \$80,541.90; motion made to approve claims, motion passed unanimously. Claims list attached.

Correspondence: Public Meeting for Shoreland Ordinance Planning Workshop, McGregor Area First Responders, Workshop for Culverts by Subsurface, Inc, Email on Federal Transportation Funding Opportunities, Aitkin County Economic Development Newsletter Email, Letter from Midco, Lake Country Power Newsline August 2025, Minnesota LTAP Exchange September 2025, Echoes July/August 2025

Concerns from residents not on the agenda:

A property owner expressed concern regarding the safety of campers at the CYC Camp if the proposed Fishing Pier project is built on public land within the camp. The Board noted it is in communication with the CYC Camp Director and will keep camper safety in consideration as various options for the project are discussed. The project is still in the planning stages as there are a variety of topics that will continue to be discussed with other organizations such as the DNR and Lion Club for possible funding avenues.

Brock Hayes communicated to the Board that residence have approached him asking for a Lake access sign to be put on the public access off of 483rd. Tim will put up signs that will be noticeable to the public.

There was a concern regarding vehicle speed on 173rd Place. The Board discussed and stated that it was best to talk to the local residents about the speed concerns because it is a dead-end road.

Brent Hutchens addressed the Board with a concern that the re-asphalted Bridge Road is four inches wider than the original roadway. He requested that the road be corrected or that he receives compensation for

the loss of property. The Board discussed the matter and asked clarifying questions. It was noted that the next communication on this issue will come from the Township's attorney.

OLD BUSINESS:

Bridge Road Project has been finished as far as the laying of asphalt. There have been some touch up locations which Tim has filled with cold mix. The previously questioned elevations were measured and found to all be to specifications with the exception of the snowmobile trail which was at a lesser elevation than the plans. This area was milled and raised up as needed. Tim cut a water pocket out by the storage shed.

Road Report - Tim Turner reported they have been moving and regular maintenance; used the county's crack sealer to repair roads and the bridge; traffic counts on 498th Lane; filling washouts on Bridge Road and working on water drainage project costs for the invoice for 218th Place and 505th Lane.

209th Place Rip Rap Repair project - Jacob Frie (DNR) provided updated information regarding the project. Rock rip rap may be placed without a permit if each affected property owner agrees to the placement and the work on each property remains under the 200-foot threshold. The project can therefore be divided between the two property owners, both of whom have been contacted and are in agreement. The Board directed Tim to proceed with the project.

The Gravel Crush ad for Spring 2026 will be put in the paper to run for 3 weeks starting in October. Sealed bids will be received until 3p.m., November 13, 2025 for crushing of 30,000 cubic yards of modified gravel. The end date for crushing will be no later than May 1, 2026. The bids will be opened at the November 13 board meeting.

218th Place- 505th Lane – Project costs are being calculated and will be submitted to Soil and Water for partial reimbursement. The County has been contacted, and Sam will review the project to determine if any changes are needed before completion.

Greg & Lori Stowe 20257 485th Street have concerns about the culvert that was installed on their property. Tim contacted the county to see about locating the plans from the previous project. The Board will ask the homeowners to attend the next board meeting to gather more information. Tim will try to get more information from Soil and Water as to who is responsible for this type of a project being the culver spans multiple properties.

218th Place and 482nd Lane Road View follow up. Tim reported that, per his discussion with John Welle, projects must be engineered by the County in order to qualify for Soil and Water funding. The County will address one project at a time.

Dan & Candy Urch - 51291 190th Place culvert has been cleaned out with water pressure. Discussion followed regarding possible solutions to improve the drainage. The township will continue to work on the culvert.

The Board scheduled a Road View on Monday, September 22, 2025 to look at the water drainage at Dan Montague's property located at 19914 472nd Street.

The Board scheduled a Road View on Monday, September 22, 2025 to discuss possible Road Acceptance at Allen Eld's property located at 19261 486th Street.

The Board discussed the need for upgraded microphones, a larger monitor, and other technology improvements for the Townhall. Casey was given suggestions and will prepare an estimate and submit to the Board for review.

The Board received an update on the expenses, income, and attendance for the Shamrock Shindig held on August 16. Despite a rainy start, the event was successful, with over 750 attendees. The Board expressed thanks to the many volunteers and businesses that donated prizes, contributing to the event's success. The 2026 Shamrock Shindig is scheduled for Saturday, August 15.

The Oden Family raised between \$12,000 and \$15,000 to donate toward the construction of a basketball court at Shamrock Park. It was suggested to approach the Big Sandy Lake Association for assistance with funding the cost of the backboard and pole for the basketball hoop. The Township will provide and haul the fill material and complete the dirt work to prepare the site for the cement. Ernie Darlow has offered to donate the use of his compactor for the project. Motion was made by Tom Meyer, seconded by Bruce Johnson, to accept the estimate provided by and approve the hiring of Kyle VanderMey to complete the cement work for the basketball court; motion passed unanimously. It was noted that Kyle's estimate was reduced rates in support of this charitable project. The motion was made because the work will be performed on Township property. The Oden Family Foundation is funding the project.

Clean-Up Day is Saturday, September 13 from 9:00-2:00. Board members will be present and all volunteers need to sign the waivers.

Ernie Darlow and Tom Meyer visited the CYC property to review the elevation at the proposed Fishing Pier site and the location of existing cabins that may require relocation. Elevations and potential solutions, including a potential land swap, were discussed with Erika Haveman, CYC Camp Director, via Zoom. Erika will present the suggestions to the CYC Board and provide a follow-up at a future township meeting.

NEW BUSINESS

Motion made by Brock Hayes, seconded by Bruce Johnson, to accept the Petition Requesting the Creation of a Subordinate Service District Pursuant to Minnesota Statutes, Chapter 365A; motion passed unanimously.

Motion made by Brock Hayes, seconded by Bruce Johnson, to approve Resolution No. 2025-19, Resolution Calling a Hearing on a Petition to Establish a Subordinate Service District (498 Lane & 210th Place); motion passed unanimously. Hearing date set for Tuesday, October 28th at 5p.m.

Motion made by Bruce Johnson, seconded by Tom Meyer, to accept the 2025 Road Mileage Certification; motion passed unanimously.

AED Unit Signs will be bolted to the lighted Shamrock sign so they can be easily seen by both directions.

The Board approved the replacement of the Minnesota flag and the USA flag at the townhall.

Motion made by Bruce Johnson, seconded by Brock Hayes, to accept the Maintenance Contract and approve a 6% increase in Road Maintenance wages for the next two years; motion passed unanimously.

Tom Meyer discussed information about improving the boat landing by Hillcrest. Tom will reach out to Andrew Brown from the DNR about a possible partnership between the DNR and Township.

The Board discussed the Culvert policy and will update the Culvert policy at the October meeting.

Meeting adjourned at 8:26 pm.

Candace Kral
Clerk

Ron Flatten
Board Chairman

MINUTES WERE APPROVED AT THE October 9, 2025, REGULAR BOARD MEETING