

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Tuesday, December 9, 2025**

Board Chairman Ron Flatten called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Present were: Supervisor Tom Meyer; Supervisor Brock Hayes; Supervisor Ernie Darlow; Supervisor Bruce Johnson; Treasurer Jack Brula; Clerk Candace Kral; one people in person and one person via Zoom

Motion made by Brock Hayes, seconded by Bruce Johnson, to approve November 13, 2025 Regular Board Meeting Minutes; motion passed unanimously.

Motion made by Bruce Johnson, seconded by Brock Hayes, to approve December 2, 2025 Continued Public Hearing Meeting Minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, November 30, 2025: General Revenue Fund, \$47,478.85; Road & Bridge Fund \$194,460.59; Sewer Fund \$30,558.22; Road Repair (blacktop) Fund, \$1,044,713.88; Fire Fund, \$64,870.28; Building Repair Fund, \$584,251.40604,719.61; Parks & Rec Fund, -\$94,636.38; Escrow/Road Vacation \$1,979.10; and the Lease/purchase \$83,541.91 Salt Shed loan -\$16,007.19– a total in the checking accounts of \$1,977,686.06. The Blacktop Repair CD' total \$176,033.31; Equipment CD's total \$55,732.11 and the Sewer Fund CDs' total \$124,678.41. Money market interest received in November 2025 was \$523.85. Receipts for the month were \$428,471.60. November disbursements were \$100,950.74.

Motion made by Brock Hayes, seconded by Bruce Johnson, to approve the treasurer's report; motion passed unanimously.

Motion made by Brock Hayes, seconded by Bruce Johnson, to approve the December 2025 claims and payroll totaling \$97,101.03; motion made to approve claims, motion passed unanimously. Claims list attached.

Motion made by Tom Meyers, seconded by Brock Hayes, to approve and grant Jack Brula or Candace Kral permission to do bank account transfers at Grand Timber Bank verbally or electronically up to and over \$10,000.00, motion passed unanimously.

**Correspondence:** Lake Country Power November 2025 Newsline; Minnesota Local Technical Assistance Program Exchange December 2025, Vol. 33, No. 4; Email from ACAT announcing next Quarterly meeting January 15, 2026with agenda and minutes from October 16<sup>th</sup>, 2025 meeting; Email from Erika Haveman, CYC Executive Director regarding the CYC proposed land swap

**OLD BUSINESS:**

Road Report – The clerk gave a report provide by Tim Turner. Maintenance has been grading and scraping the ice-covered roads; performed equipment maintenance including replaced snowplow cutting edges on pick-up; putting down winter sand/salt and plowing snow; The board commended the maintenance team for doing an exceptional job on clearing the roads after multiple snowstorms.

Motion made by Brock Hayes; seconded by Bruce Johnson, to approve and sign Resolution No. 2025-33; Resolution Disapproving the Petition Requesting the Establishment of a Subordinate Service District to improve 498<sup>th</sup> Lane and 210<sup>th</sup> Place; Tom Meyer abstained and Motion passed unanimously.

The Clerk presented to the Board an informational email from the Township Attorney stating that in future Subordinate Service Districts the petition could acknowledge up front that requested improvements are contingent on the engineering work and feasibility study. If the board determines it is not feasible (after holding a public input meeting). This would allow the town to assess the costs it incurred up to that point and the district ends once the costs are paid. The Board discussed and will make decision on adding the wording to future SSD's at a later date.

The Board discussed road specifications for both new and existing roads as outlined in the Road Acceptance Policy. Information was shared from the County website regarding guidelines for prioritizing roads in need of improvement. Water runoff and the mitigation of sand and gravel washout will be considered in future road improvement planning. The accessibility of emergency services and overall road conditions will also be noted. The Board plans to conduct a road view in the spring to observe township road conditions during thawing. This road view will assist the Board in developing a plan for future road improvements.

The TV monitor has been installed, and the Township is currently awaiting parts to complete the technology upgrade in the Town Hall.

The Board was presented with an email letter from Erika Haveman, CYC Executive Director regarding the proposed land swap. The CYC outlined a revised and comprehensive counter-proposal: a land swap involving CYC Lots 23, 24, and 25 in exchange for the public land platted as Portage Landing, Indian Point, and Willet's Landing. The Board discussed pros and cons of accepting the offer and other possible alternatives. Tom Meyer will send an email response to the CYC informing them of the Board's process of reviewing all available options and commitment to serve the residence of the township. No decisions will be made until the next board meeting in January at the earliest.

The topic of updating the Nuisance Ordinance was tabled for a future meeting.

### **NEW BUSINESS**

The Board discussed the parking of a 5<sup>th</sup> Wheel located on 218<sup>th</sup> Place. Ron Flatten will contact the owners to see about alternative locations to park the 5<sup>th</sup> Wheel as parking on a public road is not allowing all residents to utilize the road to its' fullest potential.

The Board discussed and gave the Clerk permission to purchase a Credenza for use in the office.

Meeting adjourned at 7:30 pm.

---

Candace Kral  
Clerk

---

Ron Flatten  
Board Chairman

**MINUTES WERE APPROVED AT THE JANUARY 8, 2026, REGULAR BOARD MEETING**