

**SHAMROCK TOWNSHIP  
REGULAR BOARD MEETING  
Thursday March 12, 2026**

Board Chairman Ron Flatten called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Present were: Supervisor Tom Meyer; Supervisor Brock Hayes; Supervisor Ernie Darlow; Supervisor Bruce Johnson; Treasurer Jack Brula; Clerk Candace Kral; three attendees in-person and four people via Zoom.

Motion made by Bruce Johnson, seconded by Brock Hayes, to approve February 12, 2026, Regular Board Meeting Minutes; motion passed unanimously.

Motion made by Bruce Johnson, seconded by Brock Hayes, to approve February 26, 2026, Board of Audit and Budget Meeting Minutes; motion passed unanimously.

The treasurer reported the following fund balances for the period ending, February 28, 2026: General Revenue Fund, \$25,194.14; Road & Bridge Fund \$139,539.47; Sewer Fund \$30,680.77; Road Repair (blacktop) Fund, \$998,974.75; Fire Fund, \$65,967.52; Building Repair Fund, \$606,226.19; Parks & Rec Fund, -\$91,883.54; Escrow/Road Vacation \$1,979.10; and the Lease/purchase \$83,626.41 Salt Shed loan -\$10,031.47; Bridge Road Bond -\$761,511.63 – a total in the checking accounts of \$1,860,304.81. The Blacktop Repair CD' total \$177,133.52; Equipment CD's total \$56,059.54 and the Sewer Fund CDs' total \$124,678.41. Money market interest received in February 2026 was \$566.20. Receipts for the month were \$43,861.16. February disbursements were \$54,152.96. Motion made by Brock Hayes, seconded by Bruce Johnson, to approve the treasurer's report; motion passed unanimously.

Motion made by Bruce Johnson, seconded by Brock Hayes, to approve the March 2026 claims and payroll totaling \$65,820.93; motion passed unanimously. Claims list attached.

**Correspondence:** Lake Country Power February 2026 Newline; Minnesota Association of Townships Schedule for 2026 Spring Short Courses information; Seven County Senior Federation ECHOES

**OLD BUSINESS:**

Road Report – Tim Turner reported that they have been sanding and scraping; put Rip Rap on the section of 209<sup>th</sup> Place and have plans to do the other section next year; Tim informed the board that we received a plan from the county for 218<sup>th</sup> & 482<sup>nd</sup> Lane (Point North intersection) water issues – the landowners are reviewing it. The board was also informed that the shoulders of the dirt roads are thawing and becoming soft; it was stated that the township has historically followed Aitkin County regarding the timing of road restrictions. This year, the county is following state recommendations for the area; accordingly, the township's road restrictions are scheduled to begin on March 18.

The Clerk informed the Board that the Perma-Zyme company and its representative are located out of state; therefore, any consultation would need to be conducted via Zoom, either as a special meeting or during a regular board meeting. The Board requested that the Clerk schedule this as part of a regular board meeting.

The Board discussed the recent election and Annual Meeting, expressing a desire to increase resident attendance. It was noted that the township budget is currently determined by a very small number of residents, estimated at approximately six individuals.

The Board also discussed the possibility of moving the township election from March to November in an effort to improve voter participation and overall turnout. It was noted that the Annual Meeting would remain in March regardless of when the township election is held. The Supervisors reviewed and discussed the advantages and disadvantages of both options.

The Board stated that, following a conversation with the Chair of Workman Township, they believe the road is being maintained satisfactorily and that no changes to the Townline Maintenance Agreement are necessary at this time. The Clerk noted that the agreements expire in June and will place them on the agenda for the appropriate upcoming meeting.

It was reported that there is no new information regarding the current Army Corps of Engineers Lake issues. It is not anticipated that any updates will be available until the surveying process has been completed.

Supervisor Ron Flatten informed the Board that several Supervisors, along with Tim and the Clerk, met with Tavis Miller of TWM Architecture. Mr. Miller was recommended by a well-known local contractor, Jeremy Paquette, based on his experience and familiarity with the requirements for government buildings. The group met on-site to review the existing facility, discuss options for a new town hall, and evaluate the mechanical systems currently incorporated into the maintenance building for the potential addition of a town hall. The Supervisors were provided with the Proposal for Services for the town hall design by TWM Architecture prior to the meeting for review. During discussion, it was noted that, when comparing the options of constructing a new town hall versus remodeling or expanding the existing building, new construction appears to be the more cost-effective option due to the age and condition of the current facility. The Board reviewed the terms of the proposal in detail, including the scope of services provided and any exclusions. Supervisors discussed the advantages and disadvantages of the proposal, as well as alternative options for proceeding with a new town hall project. As Supervisor Ernie Darlow was attending the meeting via Zoom, the Board agreed to table further discussion and any formal vote on the acceptance of the Proposal until the next meeting, when he will be present in person.

The Board was reminded that Spring Clean-Up Day is scheduled for April 25. They were provided with a flyer providing the fees charged for review. The Clerk asked the Supervisors to confirm that no changes were needed, as she plans to post the flyers throughout the community.

The board stated that there is no update regarding the CYC. Tom Meyer stated that the board will be doing a view of the properties involved.

**NEW BUSINESS**

Marvin Turner provided the Township Board with notice of his retirement, with his final day of employment set for June 1, 2026. The Clerk provided the Board with hiring documents that have been used in the past for review.

The Board was provided with information regarding the Minnesota Benefits Association Board Life Insurance. It was noted that the township is currently enrolled in the Platinum Plan. The Clerk sought confirmation that no changes are desired and that the township will continue to provide and pay for this benefit.

Motion made by Brock Hayes, seconded by Tom Meyer, to approve a cost-sharing arrangement for Calcium Chloride treatment, in which residents on township-maintained roads who request the application will share the expense with the township; motion carried.

Motion made by Bruce Johnson, seconded by Tom Meyer, to approve and sign the Fire Department Substation Agreement; motion carried.

The board viewed the variance requests by David & Patricia Warwich Trustees ordinary high water and property line setbacks and Kevin and Carmen Bock for ordinary high water setback.

Meeting adjourned at 7:14 pm.

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Candace Kral  
Clerk

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Ron Flatten  
Board Chairman

**MINUTES WERE APPROVED AT THE APRIL 9, 2026, REGULAR BOARD MEETING**